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**Agenda item: #2 DP 944 Ground Water Discharge Renewal Application** Presenter: B. Romero

**Discussion:** Water treatment permit under NMDEP was renewed five years ago. Renewal application is due for its five-year renewal in 2021. Bryan Romero does not plan on having an outside contractor complete and is planning on completing the application inhouse. Mike Walsh informed us that the NMED wanted to include all lakes on Club property which delayed the LC Water Co-op permit. Eventually the issue was resolved with hoped of it being a straightforward process under this renewal.

**Conclusions:** Bryan has requested that Ops Committee members review permit application. Will need to coordinate review process across LC Water Co-op management, Jacobs and Ops Committee

| Action items   | Person responsible  | Deadline                   |
|--|---------------------|----------------------------|
| ✓ Complete renewal application in June 2021 (one year ahead of time)   | K. Visser/B. Romero | June 2021 (submittal date) |
| ✓ Minimum of two Ops Committee members to be included in final draft review process (LC Co-op, Jacobs and Ops Committee) | B. Romero           | May 2021                   |

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**Agenda item: #3 Lead and Copper Sampling for 2021** Presenter: B. Romero

**Discussion:** Resampling for lead and copper should be conducted (if possible) at the same house households as the last sampling. Each sampled household (~20 households) will be given sampling instructions. A 20 household is a 90<sup>th</sup> percentile sampling rate. Sampling must be completed within June 1 through September 30, 2021 window.

**Conclusions:** Last round of sampling (both households and sampling protocol) procedures will be followed. Household packets will include previously shared results from last round of sampling as well as instructions

| Action items                           | Person responsible | Deadline                       |
|--|--------------------|--------------------------------|
| ✓ Coordinate sampling of 20 households | B. Romero          | June 1 – Sept. 30, 2021 window |
| ✓                                      |                    |                                |
| ✓                                      |                    |                                |
| ✓                                      |                    |                                |

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**Agenda item: #4 Asset Management Plan Project Update** Presenter: B. Romero

**Discussion:** Supported by Mike Walsh and Shawn McCoy, Kim and Bryan worked at focusing Jacobs on AM plan project. Clarified the responsible party (Jacobs vs. LC Water Co-op). Bryan is creating a document clarifying shortfalls of Jacobs support by CIP report. Bryan would then be forwarded to Ops Committee (plus Barbara Shoemaker) for review prior to finalizing document and submitting to Jacobs. Steve Miller expressed concern over the lack of consistency in cost estimating by Jacobs. Shawn McCoy stated that we need to determine what we want prioritized

this year which will then become of a more focused task list for Jacobs. Mike Walsh noted the need to separate “critical” from “urgent” items by Jacobs.

**Conclusions:** Gerardo will need to create a frequency report every six months that will outline equipment at risk status.

| Action items  | Person responsible                              | Deadline           |
|---|---|--------------------|
| ✓ Prepare comprehensive list of items that need to be addressed by Jacobs. (needs to include the need to separate critical from urgent)   | B. Romero                                       | Mid-April          |
| ✓ Review of proposed list/report by Ops Committee and Finance Committee chair (Barbara Shoemaker)   | Coordinate by Ops Committee chair (Shawn McCoy) | Late April         |
| ✓ Following the review of the comprehensive list by Jacobs the LC Water Co-op (supported by Ops Committee) need to provide Jacobs with a prioritized list (Shawn McCoy comment) | K. Visser / S. McCoy                            | TBD (May targeted) |

**Agenda item: #5 Update on Re-Treating Effluent Water at Pond** Presenter: B. Romero

**Discussion:** The re-treatment of effluent water covered in the pre-read document provided by Bryan Romero.

**Conclusions:** Informational Item.

| Action items   | Person responsible | Deadline |
|--|--------------------|----------|
| ✓ Bryan will provide update on the of re-treatment at next Operations Meeting. |                    |          |
| ✓  |                    |          |

**Agenda item: #6 Discussion on Base Contract Language related to the Water System Pressure Reducing Valve Maintenance and Replacement** Presenter: B. Romero / S. Miller (placed onto agenda)

**Discussion:** Upon review of the Capital Project List, one of the feed-back received from Steve Miller was related to the Base Contract and the pressure regulating valves. Below is an email that provides background. On 3/29/21, I spoke with Matt Kear on clarification below is his clarification.

**Conclusions:** Jacobs will perform the labor associated with the annual service and inspection on the pressure reducing valves as part of base contract. Jacobs will perform the labor necessary repairs/rebuild of the pressure reducing valves as part of Base Contract. All material cost associated with repair, rebuild, replacement is the responsibility of the Coop.

**Note:** Rio Rancho will need to train the Las Campanas Operators on the inspections/service of the PRV’s. Non project staff will perform any repairs/rebuilds/replacements.

| Action items   | Person responsible | Deadline |
|--|--------------------|----------|
| ✓ Item is considered addressed   | N/A                |          |
| ✓ Jacobs to be provided a spare if a single spare can cover several items based on manufacturer and specific model - Bryan to follow-up with Gerardo (What is Jacob's spare philosophy?) | B. Romero          |          |

**Agenda item: #7 Wastewater Treatment Plant Capacity** Presenter: S. Miller/B. Romero

**Discussion:** Anna Hansen discussion included a question concerning if (LC) would have the ability to take on more waste processing capacity. B. Romero investigated the original estimates to determine initial design parameters. His analysis shows that at current build out percentage of 48% we are processing 149,086 GPD peak, and that at calculated full build out we would be processing 308,613 GPD. While maximum design flow could theoretically be as high as 570,000 GPD, B. Romero made clear that operating significantly above our requested permit level of 320,000 GPD would add unnecessary risk to the operations and maintenance of the wastewater system.

**Conclusions:** The analysis shows that at full buildout the design capacity is sufficient.

| Action items  | Person responsible      | Deadline   |
|---|-------------------------|------------|
| ✓ Do not follow up with Anna Hansen about County use of our system unless she reaches out to the Co-op first. At that point, we would assess any proposal or request. | Kim Visser/Bryan Romero | Continuing |

**Agenda item: #8 Transition of Chair from Steve Raab to Shawn McCoy** Presenter: S. Raab

**Discussion:** Shawn McCoy will be assuming the role of chair of the Operations Committee as of April 1, 2021. Shawn received a unanimous support from the Board for the position.

**Conclusions:** My thanks to Kim and the staff at the Water Co-op and the Ops Committee for their hard work and support.

| Action items  | Person responsible | Deadline      |
|---|--------------------|---------------|
| ✓ Shawn McCoy assumes chair position for Operations Committee | S. McCoy           | April 1, 2021 |

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Agenda item: #8 **Floor Open**

Presenter:

Discussion:

Conclusions:

Action items

Person responsible

Deadline

✓

✓

